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| JOB TITLE | INDEPENDENCE COACH | REFERENCE | 03/210214 |

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| SURNAME |  |  Any other names |  |  |
| FIRST NAMES |  |  |
| TITLE |  | N.I NUMBER |  |  |
| ADDRESS |  |  |
| POSTCODE |  |  |
| TELEPHONE  | Home | Mobile |  |
| EMAIL |  |  |

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| --- | --- | --- | --- | --- |
| Do you hold a full current driving licence? | YES |  | NO |  |
| Are you a car owner? | YES |  | NO |  |
| Do you have any endorsements? | YES |  | NO |  |

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| Nest Support & Care is committed to the Disability Confident Scheme. If you consider yourself to be a disabled applicant and can demonstrate on your application form that you would be suitable for the post you will be invited to the interview stage of the recruitment process. |
| Do you consider yourself to have a disability? | YES |  | NO |  |
| Do you want to apply for guaranteed interview? | YES |  | NO |  |
| Are there any adjustments that may be required to be made should you be invited for interview? | YES |  | NO |  |
| If so, please state here: |

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| --- | --- | --- | --- | --- |
| Are there any restrictions to your residence in the UK which might affect your right to take up employment in the UK? | YES |  | NO |  |
| If so, please provide details? |
| Do you require a work permit? | YES |  | NO |  |

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| Education and Qualifications  |
| SUBJECT | QUALIFICATION | GRADE | YEAR OBTAINED |
| Please list any secondary and further education / Vocational / Professional Qualifications (continue on a separate sheet if necessary) |
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| SUBJECT | QUALIFICATION | GRADE | YEAR OBTAINED |
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| Membership of Professional Bodies |
| Institute | Membership Number | Enrolment date | Expiry date |
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| Present Employment |
| Name & Address of Employer: | Salary |  |
| Notice Period |  |
| Date Employment Commenced |  |
| Contact Number |  |
| Position Held |  |
| Duties & Responsibilities: |  |
|  |
| Previous Employment History (start with most recent first) |
| Position Held | Employers Name & Address | From – To (mm/yy) | Reason for Leaving |
|  |  |  |  |
| Supporting Information: Please read the job description carefully, then explain how your knowledge, skills and experience relate to the post for which you are applying. These may have been gained through paid employment, domestic responsibilities, voluntary / community work, spare time activities and training. Please state what qualities you are able to bring to the post, highlighting specific skills, knowledge, abilities or other relevant factors in support of your application including any specific achievements (continue on no more than two additional A4 sheets if necessary adding your Surname and Job Reference Number to each sheet). |
|  |
| Referees |
| Name and address of 2 referees. They should know you in a work capacity, if previously employed. One of these referees should be your current or most recent employer. |
| 1. Name & Address | 2. Name & Address |
| In what relation do you know them? | In what relation do you know them? |
|  |  |
| Email Address | Email Address |
|  |  |
| Can we contact them before your interview? | Can we contact them before your interview? |
| Yes |  | No |  | Yes |  | No |  |

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| REHABILITATION OF OFFENDERS ACT 1974. |
| Because of the nature of the work for which you are applying, this post is exempt from the provisions of section 4.2 Rehabilitation of Offenders Act 1974 (Exemption Order 1975). Applicants are therefore not entitled to withhold information about convictions, which for other purposes are 'spent’ under the provision of the Act in the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action. Information provided will be kept confidential and use in relationship to the post applied for. |
| Have you ever been convicted of a criminal offence? | Yes |  | No |  |
| If yes, please specify |
| Do you have any spent or unspent convictions? | Yes |  | No |  |
| If yes, please specify |

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| Please note that this application will require a criminal background check by the criminal records bureau disclosure procedure at enhanced level. A fee will be charged for the Disclosure and Barring check. |
| Do you consent to an Enhanced DBS check? | Yes |  | No |  |

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| Declaration |
| The information you provide in this form will be used for the purposes outlined in the Nest’s privacy notice including assessing your suitability for appointment; this may include contacting referees, previous employers, or educational establishments, to confirm the accuracy of the information provided. If your application is unsuccessful, we will dispose this information in line with Nest Support & Care’s retention schedule which comply with the General Data Protection Regulations and the Data Protection Act 2018.By typing and signing my name below, I certify that all the information contained in this form is true and correct to the best of my knowledge. I realise that false information or omissions may lead to dismissal without notice. |
| SIGNATURE |   | DATE |   |